

## PROJECT MANAGER QUESTIONNAIRE

SW/HRD/PMQ/001.1	Date:
Name:	Reference Number:
<input type="checkbox"/> Have Qatari Driving License?	

SN	DESCRIPTION	None	Familiar	Average	Good	Excellent
1.	Primavera Project Scheduling	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2.	Construction management / Project management skills	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3.	Microsoft Project	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4.	AutoCAD	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.	Writing marine works method statements: quay walls, dredging, piling	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6.	Design: pile load calculations, concrete calculations, pile testing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7.	Contract Administration: FIDIC, construction claims	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8.	Prepare proposals tender documents	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9.	Dewatering: design calculations, planning, pump selection	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10.	Geotechnical Foundations Engineering	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11.	Construction of cofferdams and temporary marine structures	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
12.	Generate quantity take-off and bill of materials from drawings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
13.	Topographic survey and site setting-out	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
14.	Health, Safety and Environment implementation compliance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
15.	Construction project billing, claims, variation orders, price escalations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
16.	Construction of Quay Walls, Piers, Jetties, Wharves, Dredging Works	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## CIVIL ENGINEER and QS QUESTIONNAIRE

The final selection will be based on a hypothetical study of an actual construction project that you will have to perform the below activities. Please mark your skills according to the following:

SN	DESCRIPTION	None	Familiar	Average	Good	Excellent
17.	Setup a project execution plan with detailed method for all the construction activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
18.	Write method statement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
19.	Schedule / program of works activities with a bar chart	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
20.	Cash flow projection with S-curve	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
21.	Resource schedule with histogram for all resources (manpower, equipment, materials)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
22.	Site facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
23.	Site organization chart with a brief job description minimum qualification of project manpower, including quantities of each trade	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
24.	Draft forms reports for daily production activity monitoring system on the site	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
25.	Prepare a project mobilization plan	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
26.	Make an outline for the project manual and operations guidelines	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
27.	Propose an outline for the QA/QC plan / manual	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
28.	Propose an outline for the safety plan / manual	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

<input type="checkbox"/> Operate Total Station	<input type="checkbox"/> Automatic Level	<input type="checkbox"/> Construction of Bridges Dams
<input type="checkbox"/> Explosives / Blasting	<input type="checkbox"/> Bored Sheet Piling	<input type="checkbox"/> Temporary Berthing Facilities
<input type="checkbox"/> Road Construction	<input type="checkbox"/> QA/QC	<input type="checkbox"/> Prepare Weekly Progress Reports

Remarks: