

## LEAD HANDYMAN QUESTIONNAIRE

SW/HRD/QLH/001.1 Issued on 15/01/2020

Date:

Name:

Have Qatari Driving License?

SN	DESCRIPTION	None	Familiar	Average	Good	Excellent
1.	Overseeing office movement activities.	<input type="radio"/>				
2.	Manage and handle small offices.	<input type="radio"/>				
3.	Minor repair and maintenance of furniture and fittings.	<input type="radio"/>				
4.	Fitting of various wall hangings and etc.	<input type="radio"/>				
5.	Making different deliveries minor purchases.	<input type="radio"/>				
6.	Assisting in furniture store or storage operations.	<input type="radio"/>				
7.	Installation of personal computer hardware and electrical cabling for small office moves.	<input type="radio"/>				
8.	Installation and removing minor office signage and name plates.	<input type="radio"/>				
9.	Preparation of performance reports for handyman services on monthly basis.	<input type="radio"/>				
10.	Shifting and removing office items and materials.	<input type="radio"/>				

Remarks: