

SAFETY OFFICER (QHSE) QUESTIONNAIRE

SW/HRD/QSO/001.1 Issued on 15/01/2020	Date:
Name:	<input type="checkbox"/> Have Qatari Driving License?

SN	DESCRIPTION	None	Familiar	Average	Good	Excellent
1.	Auditing and keeping on the lookout for any unsafe behavior or breaks in regulations.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2.	Assessing risk and possible safety hazards of all aspects of operations.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3.	Creating analytical reports of safety data.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4.	Observe contractor/vendor work in progress and assure safety equipment is worn and procedures followed.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5.	Enforce policies and procedures for Safety & Health are followed.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6.	Inspect premises and the work of personnel to identify issues or non-conformity (e.g., not using protective equipment)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7.	Record and investigate incidents to determine root causes, recommendation and preventive actions.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8.	Prepare reports on occurrences and provide statistical information to upper management.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9.	Review existing policies and measures and update according to legislation.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10.	Oversee installations, maintenance, disposal of substances etc.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11.	Participating in continuing education to update knowledge of health and safety protocols and techniques.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
12.	Ensure security and integrity of all data provided including reporting performance and staff information.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
13.	To exercise personal duty of care for their own health, safety and welfare.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
14.	Report any accidents, incidents, breaches or potential breaches to Project Engineers.					
15.	Experience in writing reports and policies for health and safety.					
16.	Proficient in all Microsoft Applications.					
17.	English Communication Skills.					