

CLUB FACILITIES ATTENDANT QUESTIONNAIRE

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| SW/HRD/QCF/001.1 | Date: |
| Name: | <input type="checkbox"/> Have Qatari Driving License? |

| SN | DESCRIPTION | None | Familiar | Average | Good | Excellent |
|----|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 1. | Responsible for maximum security of the club and club properties. | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 2. | Ensures that the club premises are in order, | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 3. | Inspects the doors, windows and gate of the club to ensure that they are properly locked. | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 4. | Ensures that no one except the night duty staff are in the club during the night. | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 5. | Ensures that all unnecessary electrical supplies are shut down. | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 6. | Contacts Management, police or ambulance in case of emergency. | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 7. | Reporting any guests' complaints to the supervisor. | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 8. | Ensures that the staff cafeteria is opened only during the meal timings specified. | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 9. | Ensures that all safety equipment is kept in good working condition all the time. | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

Remarks: